



Kenya Girl Guides Association

Arboretum Road, Off State House Rd

P. O. Box 40004 – 00100

Nairobi, Kenya

Tel: 0701918212, 0715579016

Email: info@kgga.co.ke | Website: www.kgga.co.ke

January 31st 2025

Dear Members of the Kenya Girl Guides Association

Request for Nominations of Elected Members of the National Council of Kenya Girl Guides Association (KGGA)

We are approaching the Annual General Meeting of the National Council and as members of Kenya Girl Guides Association this comes with the opportunities to serve on the National Council.

KGGA needs well-skilled and diverse candidates from across the Country, with a passion for supporting and empowering Girls and Young Women. Serving as part of the National Council is a challenging but rewarding experience. National Council members will:

- Establish and maintain a National Organization within Kenya which shall serve as channel of communication and information between Divisions and Headquarters, between the Association and the World Association of the Girl Guides and Girl Scouts (WAGGGS) and affiliated member associations thereof, and between the Association and the general public.
- Raise and administer in accordance with the principles of the Association a fund for administrative purposes and for the furtherance of Guiding.
- Administer and cause a record to be kept of any property held by the Association and to alter, enlarge, build, add to, acquire, mortgage, lease or dispose of the property of the Association in such manner as will be of benefit to it.
- Require that the Executive Committee make such rules concerning details of the Guide Administration as are necessary or thought fit and cause to be published and made available for distribution the current Handbooks setting out the rules of the Association.
- The Council shall further ensure the proper observation of such rules and the maintenance of high standards of Guiding throughout the movement in Kenya.

Other Requirements

All nominees must;

- Be of good moral standing.
- Be compliant to the requirements of Chapter 6 of the Constitution of Kenya 2010 and are willing and able to acquire if and when required;
 - Tax Compliance Certificate from the Kenya Revenue Authority (KRA)
 - Clearance Certificate from the Higher Educations Loans Board (HELB)
 - Clearance Certificate from the Ethics and Anti-Corruption Commission (EACC)
 - Certificate of Good Conduct from the Criminal Investigations Department (CID)
 - Credit Reference Bureau clearance

KGGA invites members to nominate qualified individuals to serve as members of the National Council. We greatly value your careful judgement in identifying the most talented, versatile and passionate women to join KGGA at

National level. Should you be or have an outstanding nominee with the vision, skills and dedication to serve our Association, consider submitting a nomination. Also do consider diversity based on the face of Kenya and young women under thirty when reviewing your possible nominees.

The Nomination process will be administered by the Nominations Committee.

Kindly send the complete and accurate nomination form (attached) together with the CV of your nominee stating their experience no later than **Friday 28th February 2025** to nationalexecutiveofficer@kqga.co.ke . Please contact the proposed candidate and confirm interest and availability.

I wish you all the very best as we take guiding to the next level.

Sincerely



Clare Opiyo
Ag. National Executive Officer

**Kenya Girl Guides Association
Nomination of Elected Members to the National Council**

Nominee personal information

Please complete this form and return to the Executive Officer, Kenya Girl Guides Association, as soon as possible and not later than **Friday 28th February 2025**. This form should be returned together with the Curriculum Vitae of the nominee.

To be completed by the nominating Member

Insert name of Member you would like to nominate:

NATIONAL COUNCIL MEMBER

Name of nominating individual

Position at the Association

Date

Please return your completed form/s by **Friday 28th February 2025** to:

National Executive Officer
Kenya Girl Guides Association
P.O.Box 40004,
Nairobi
Kenya.
nationalexecutiveofficer@kqga.co.ke